

- 18/19 To discuss new planning applications received:**
1. 17/00526/FUL Rosti Automotives)
 2. 17/00859/FUL Gate Helmsley House Cottage)
- No Objections, Unanimous
- 18/20 To report planning decisions by Ryedale District Council:**
- None
- 18/21 To discuss matters raised by Parish Clerk/Responsible Financial Officer:**
1. Bookkeeping records to date
FH circulated them around Cllrs
 2. Internal Control Check(s)
Cllrs deferred these until the next meeting
 3. Internal/External Audit
NTR
 4. Work Place Pensions
NTR
 4. Matters raised by/with Yorkshire Local Council Association
 - 4.1 Internal Audit
FH read out a list of requirements from various audits, which should be acted on:
 - Internal Control Checks – should be conducted more often and clearly evidenced
 - Councillors Interests – should be link on website to RDC website
 - Powers – should be clearly identified if GPC not adopted
 - Delegated Powers – should be discussed and decision clearly minuted
 - Insurance – annual review should show three quotes requested
 - Reserves – policy adopted, but actions need to be discussed and minuted
 - Payroll – must print payslips, P32's and P60's
 - Agendas – current year copies should be held on file
 - Pension – should seek advice about sending updates after Dec. of Comp.
 - Finances Reports – should record bank balance in minutes
 - GPC – if adopted evidence of CILCA and 2015 elections should be on file
 - 4.2 Standing Orders
The tailored draft was adopted
 - 4.3 Financial Regulations
The tailored draft was adopted
 - 4.4 Risk Management
A financial risk assessment was adopted
 - 4.5 Delegation of decision making power
The council unanimously agreed not to delegate powers
 - 4.6 Transparency code funding
FH had submitted an application for further funding
 - 4.7 Council training needs of Councillors/employees
The council unanimously agreed there were no needs at this stage.
 - 4.8 Reserves Policy